

BOARD OF COMMISSIONERS

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Jeffrey A. Marshall
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Legal Counsel
Robert Eugene Grimm

December 4, 2020

Dear Sir or Madam:

The County of Greene, "County", is requesting proposals for 2020- 2023 auditing services including the following listed audits and agreed upon procedures in conjunction with the performance of the single audit which is due by June 30 of each year. Proposals should have all foreseen additional charges or fees for time, travel, etc. included in the lump sum proposal. Proposals may be delivered to:

Ami Cree, Controller
Greene County Controller's Office
93 E. High St.
Waynesburg, PA 15370

Proposals should be received no later than 11 a.m. prevailing time on December 21, 2020 at which time they will be opened and read aloud. Proposals should be submitted in a sealed envelope labeled "2020-2023 Audit Proposal".

You should contact Carol Gooden at 724-852-5295 or cgooden@co.greene.pa.us for additional information. The following auditing services and agreed upon procedures should be included in the proposal:

- County Single audit
- Agreed upon procedures on SEFA, DHS schedules and DHS SEFA receipts versus revenue reconciliation
- Transportation program Audit
- 911 audit
- Grant audits as the need arises
- County Conservation District
- GASB training and implementation
- CPE for 3 employees

Sincerely,

Jeffrey Marshall
Chief Clerk