

**SALARY BOARD MINUTES**  
**December 19, 2024**  
**(Live streamed and archived)**

**ATTENDANCE** – Jared Edgreen, Betsy McClure, Blair Zimmerman and Ami Cree

**MINUTES** – Approve minutes from November 21, 2024. Motion to approve by Commissioner McClure and seconded by Commissioner Zimmerman (Vote – All in Favor)

**HUMAN SERVICES**

- 1) Administer the 5% pay increase of Stacey Mason as County Caseworker, (UMWA, Human Services), from \$18.80/hour to \$19.74/hour, effective October 29, 2024. Motion to approve by Commissioner McClure and seconded by Controller Cree (Vote – All in Favor)
- 2) Administer the Resignation Amie Lefever as Regular Full-Time Social Service Aid I, (SEIU, Social Services) effective December 5, 2024. Motion to approve by Commissioner McClure and seconded by Commissioner Zimmerman (Vote – All in Favor)

**MAINTENANCE**

- 1) Remove from Payroll, Jasmine Currey, Regular Full-Time Custodian, (SEIU, Maintenance), effective October 29, 2024. Motion to approve by Commissioner McClure and seconded by Controller Cree (Vote – All in Favor)
- 2) Remove from Payroll, Randy Cox, Seasonal Custodian, (Maintenance), effective December 10, 2024. Motion to approve by Commissioner McClure and seconded by Commissioner Zimmerman (Vote – All in Favor)
- 3) Administer the termination Carolyn Leyva as Custodian, (SEIU, Maintenance), effective December 13, 2024. Motion to approve by Commissioner McClure and seconded by Controller Cree (Vote – All in Favor)

**CYS**

- 1) Administer the transfer of Gregory Janus as Staff Accountant, (CYS MGT PG 7) to Accounts Receivable Specialist, (Treasurer MGT PG 6) @ \$38,036/ Year effective November 25, 2024. Motion to approve by Commissioner McClure and seconded by Commissioner Zimmerman (Vote – All in Favor)
- 2) Administer the hiring of Jeanine Rhoads as Caseworker, (UMWA, CYS) @ \$18.80/Hour, effective December 2, 2024. Motion to approve by

Commissioner McClure and seconded by Controller Cree (Vote – All in Favor)

#### **DOMESTIC RELATIONS**

- 1) Administer the resignation of Felicia Gehres regular full time Fiscal Assistant, Domestic Relations, (SEIU, Master Unit), effective December 3, 2024. Motion to approve by Commissioner McClure and seconded by Commissioner Zimmerman (Vote – All in Favor)

#### **DISTRICT ATTORNEY**

- 1) Administer the reclassification of Shelbie Roberts to regular full-time County Detective, District Attorney’s Office @ \$20.00/Hour, effective December 2, 2024. Motion to approve by Commissioner McClure and seconded by Controller Cree (Vote – All in Favor)
- 2) Administer the hiring of Melissa Francis as Casual County Detective/ Drug Task Force (District Attorney) @ \$19.60/hour, effective November 18, 2024. Motion to approve by Commissioner McClure and seconded by Commissioner Zimmerman (Vote – All in Favor)

#### **JAIL**

- 1) Administer the termination of Megan Wesley as regular Full Time Corrections Officer, (SEIU, Jail) effective November 9, 2024. Motion to approve by Commissioner McClure and seconded by Controller Cree (Vote – All in Favor)
- 2) Administer the termination of Brian Metz as regular Full Time Corrections Officer, (SEIU, Jail) effective November 14, 2024. Motion to approve by Commissioner McClure and seconded by Commissioner Zimmerman with a correction in terminology from “Termination” to “Resignation” and from “Full Time” to “Casual” (Vote – All in Favor)
- 3) Administer the promotion of Brian Kirby as Shift Lieutenant, Jail (MG PG 8) @ \$19.27/hour, effective November 24, 2024. Motion to approve by Commissioner McClure and seconded by Controller Cree (Vote – All in Favor)
- 4) Rescind the hiring of Derek Wolfe as Corrections Officer, (SEIU Jail), effective July 22, 2024. Motion to approve by Commissioner McClure and seconded by Commissioner Zimmerman (Vote – All in Favor)
- 5) Administer the reclassification of Alex Robinson to Regular Full-Time Corrections Officer, (SEIU, Jail) @ \$17.75/hour, effective December 1, 2024.

Motion to approve by Commissioner McClure and seconded by Controller Cree (Vote – All in Favor)

- 6) Administer the termination of Randy Ruff as regular Full Time Corrections Officer, (SEIU, Jail) effective December 3, 2024. Motion to approve by Commissioner McClure and seconded by Commissioner Zimmerman (Vote – All in Favor)
- 7) Administer the hiring of Brian Metz as Regular Full-Time Corrections Officer, (SEIU, Jail), @ \$17.75/hour, effective December 9, 2024. Motion to approve by Commissioner McClure and seconded by Controller Cree (Vote – All in Favor)
- 8) Administer the Resignation of Frank Francis as Regular Full-Time Corrections Officer, (SEIU, Jail), effective December 4, 2024. Motion to approve by Commissioner McClure and seconded by Commissioner Zimmerman (Vote – All in Favor)
- 9) Administer the Termination of Dandi Tamburlin, (SEIU, Jail), effective December 9, 2024. Motion to approve by Commissioner McClure and seconded by Controller Cree (Vote – All in Favor)
- 10) Administer the Termination of Becky Rutan, (SEIU, Jail), effective December 9, 2024. Motion to approve by Commissioner McClure and seconded by Commissioner Zimmerman (Vote – All in Favor)
- 11) Administer the Hiring of Anthony Chiera as Regular Full-Time Corrections Officer, (SEIU, Jail), @ \$17.75/hour, effective December 16, 2024. Motion to approve by Commissioner McClure and seconded by Controller Cree (Vote – All in Favor)
- 12) Administer the Retirement of Jamie T. Maher as Regular Full-Time Corrections Officer, (SEIU, Jail), effective December 6, 2024. Pay all applicable leave balances including sick time at \$50/day and a \$6000 severance. Motion to approve by Commissioner McClure and seconded by Commissioner Zimmerman (Vote – All in Favor)
- 13) Administer the Hiring of Hannah Hutchinson as Regular Full-Time Corrections Officer, (SEIU, Jail), @ \$17.75/hour, effective December 16, 2024. Motion to approve by Commissioner McClure and seconded by Controller Cree (Vote – All in Favor)
- 14) Administer the Hiring of Edward Semshack as Regular Full-Time Corrections Officer, (SEIU, Jail), @ \$17.75/hour, effective December 16, 2024. Motion to approve by Commissioner McClure and seconded by Commissioner Zimmerman (Vote – All in Favor)

- 15) Administer the Hiring of Derek Neely as Regular Full-Time Corrections Officer, (SEIU, Jail), @ \$17.75/hour, effective December 16, 2024. Motion to approve by Commissioner McClure and seconded by Controller Cree (Vote – All in Favor)

#### **SHERIFF**

- 1) Administer the Promotion of Ty Taylor as Deputy, (SEIU Master Unit, Sheriff's Office) @ \$17.75/hour, effective November 11, 2024. Motion to approve by Commissioner McClure and seconded by Commissioner Zimmerman (Vote – All in Favor)

#### **JUDICIAL**

- 1) Administer the reclassification of Lisa Wheeler, 2<sup>nd</sup> Deputy Orphans' Court 3, (SEIU, Clerk of Courts) @ \$18.62/hour, effective October 27, 2024. Motion to approve by Commissioner McClure and seconded by Controller Cree (Vote – All in Favor)

#### **CDBG**

- 1) Administer the 2.5% pay increase of Constance Bloom as IDA Director, CDBG MG PG 8, from \$50,360.96/year to \$51,619.98/year, effective November 18, 2024. Motion to approve by Commissioner McClure and seconded by Commissioner Zimmerman (Vote – All in Favor)

#### **CONSERVATION**

- 1) Remove from payroll, Madelyn Simpson, Seasonal Intern, Conservation, effective November 12, 2024. Motion to approve by Commissioner McClure and seconded by Controller Cree (Vote – All in Favor)
- 2) Remove from payroll, Mason McNett, Seasonal Intern, Conservation, effective November 12, 2024. Motion to approve by Commissioner McClure and seconded by Commissioner Zimmerman (Vote – All in Favor)
- 3) Administer the Hiring of Aiden Snyder as Part Time Seasonal Intern, Conservation, @ \$12/hour, effective January 13, 2025. Motion to approve by Commissioner McClure and seconded by Controller Cree (Vote – All in Favor)

#### **PROTHONOTARY**

- 1) Administer the resignation of Kate Linthicum regular full time Administrative Assistant, Prothonotary, (SEIU, Master Unit), effective November 27, 2024. Motion to approve by Commissioner McClure and seconded by Commissioner Zimmerman (Vote – All in Favor)

## **REGISTER & RECORDER**

- 1) Administer the hiring of Christina Brown as Department Clerk I, (SEIU, PG 4) Register & Recorder, @ \$12.47/hour, effective December 2, 2024. Motion to approve by Commissioner McClure and seconded by Controller Cree (Vote – All in Favor)

## **MISCELLANIEOUS**

- 1) Consider approving the attached items that were not included for previous Salary Board action. Mr. Marshall noted that there is now an internal procedure in place to catch any items that need to be placed on the agenda. Motion to approve by Commissioner McClure and seconded by Commissioner Zimmerman (Vote – All in Favor)

## **PUBLIC COMMENT**

**ADJOURNMENT** Motion to approve by Commissioner McClure and seconded by Controller Cree (Vote – All in Favor)