

**WASHINGTON TOWNSHIP
BOARD OF SUPERVISORS**

112 Municipal Lane
Prosperity, PA 15329
April 8, 2025

MEETING AGENDA

I. Call to Order

II. Pledge of Allegiance

III. Roll Call

IV. Requests to Address the Board/Public Comment

V. Correspondence and Reports

1. Received Correspondence:

Notification has been received that PennDOT is developing construction plans to perform work on the bridge that carries Porter Street traffic over I-79. The work consists of concrete overlay of the deck and other minor structure preservation work. Construction is expected to start on the 3-month long project in August, 2025. Although the project is in Franklin Township, it could impact Green Valley Road in Washington Township.

2. Planning Board: the April 3rd meeting was cancelled, as there were no items for consideration.

3. Zoning Board:

A Zoning Hearing for Consol PA Coal Co. has been scheduled for Thursday, April 24 at 7:00 pm. Consol is requesting a Special Exception for the construction and operation of a bleeder airshaft for Enlow Mine on leased property located off Dillie Road.

4. Park Board: No meeting

5. Roadmaster's Report

6. Solicitor's Remarks

7. BCO/Zoning Report – McMillen Engineering

VI. Discussion & Action Items

A. Routine

1. Approval of Agenda with/without Addendum

Meeting Agenda

2. Approval of Minutes – March 5, 2025 regular meeting.

B. Specific

1. Personnel

- a. Elected Office, Appointed Boards & Contracted Personnel

- b. Township Employees

1. Resignations/Appointments

2. Appointments

- a. P. Diane Headlee, Township Secretary/Treasurer

Recommended Action

Consider a motion to name P. Diane Headlee as the Township Secretary/Treasurer for 16 hours per week with an effective date of March 24, 2025, at an hourly rate of \$23.00 per each hour worked. She will also be entitled to those Holidays, Vacation and Sick Days and one Personal Day as listed in the Employment Working Conditions & Benefits Policy #2024-1, as well as for the payment by the township for her monthly Medicare and Supplemental Insurance premiums.

2. Business Operations

- a. Approval of Treasurer's Report for period ending March 31, 2025

	<u>General</u>	<u>Liquid Fuels</u>	<u>Machinery</u>	<u>Fire Fund</u>
Beginning Balance	\$ 189,889.16	\$ 33,036.58	\$ 47,453.95	\$ 948.06
Revenues	14,285.28	129,882.43	16.10	.31
Expenditures	<u>-34,157.33</u>	<u>-1,749.77</u>	<u>-100.00</u>	<u>-50.00</u>
Ending Balance	\$ 170,017.11	\$ 151,169.24	\$ 47,370.05	\$ 898.37

Impact Fee

Beginning Cash Balance	\$ 387,515.14
Revenues – Acct. Interest	915.59
Expenditures	-8,060.68
Available Cash Balance	380,370.05
Investments Held	<u>2,000,000.00</u>
Total Account Balance	\$ 2,380,370.05

Recommended Action

Consider a motion to approve the Treasurer's report for the period ending March 31, 2025 and direct that it be filed for audit.

b. Bills & Transfers for Approval for All Funds – March, 2025

Recommended Action

Consider a motion to approve the payment of the monthly bills, payroll and intra-fund transfers, as listed on the attached, from the following accounts:

General Fund	\$ 32,751.50
Liquid Fuels Fund	2,806.13
Machinery Fund	100.00
Fire Fund	50.00
Impact Fund	<u>1,694.59</u>
Total Bills & Transfers for Approval	\$ 37,402.22

3. Operations, Buildings, Grounds & Highways

4. Township Supervisors

VII. New Business

VIII. Information & Announcements

1. Upcoming Meetings

- Zoning Hearing Board, Thursday, April 24, 2025 at 7:00 pm.
- Planning Board, Thursday, May 1, 2025, at 7:30 p.m.
- Supervisor's Regular Meeting, Tuesday, May 13, 2025 at 6:30 pm
- Park Board meets as needed.

IX. Public Comment/Questions

X. Adjournment