

**WASHINGTON TOWNSHIP
BOARD OF SUPERVISORS**

112 Municipal Lane
Prosperity, PA 15329
March 5, 2025

MEETING MINUTES

Walter Stout, Chairman, called the March 5, 2025 meeting of the Washington Township Supervisors to order at 6:30 PM. In attendance were Supervisors Walter Stout, Troy Smith, and Charles Hickman, Temporary Secretary Diane Headlee, and township residents Larry and Stacey Steinhoff.

I. Requests to Address the Board/Public Comment

There were no requests to address the Board.

II. Correspondence and Reports

1. Received Correspondence:

- a. Pursuant to the action of the Board previously approved, the Impact Fee Fund Certificate of Deposit held at Community Bank which matured on February 21st, was reinvested for the same principal amount (\$1,000,000) in a six-month certificate of deposit at Community Bank paying 4.10% with interest at maturity (August 24, 2025) in the amount of \$20,331.51. FNB's offer was 4.0% with \$19,640.50 interest paid at maturity.
- b. The township received its actual Liquid Fuels allocation for 2025 on March 3, in the amount of \$129,830.46, an increase of \$1,370 over last year's allocation. The 2024 estimate received last September was \$127,140.29.
- c. We recently received a letter from the Waynesburg-Franklin Township Volunteer Fire Company requesting additional financial assistance in the amount of \$15,000 for calendar year 2025. The township approved and sent them \$15,000 in 2024. Recommend the request for additional funding will be considered as we develop our 2025-26 Act 13 Spending Plan.

2. Planning Board: The March 6th meeting of the Planning Board has been cancelled, as there are no items for consideration. There will be a meeting scheduled on March 27, 2025 with Consol regarding the Air Shaft on the Leslie McCullough property.

3. Zoning Board: No meeting.

4. Park Board: No meeting.

5. Roadmaster's Report - Maintenance department has been busy with snow removal. Continued work on the Hemlock water line project. Filling potholes on Gray Run Road. Removing trees and limbs from the township roads and continuing equipment and building maintenance as needs.

6. Solicitor's Remarks – No remarks from the solicitor.

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7. BCO/Zoning Report – McMillen Engineering – Approved building permits for the replacement of the McChesney home that burned earlier this year.

III. Discussion & Action Items

A. Routine

1. The Chairman asked the Board for approval of the Agenda without Addendum. The motion was made by Charles Hickman and seconded by Troy Smith. All aye – motion carried.
2. Chairman asked the Board for a motion for approval of the Minutes of the February 11, 2025 Public Hearing and the February 11, 2025 regular meeting. The motion to approve the minutes as presented was made by Walter Stout and seconded by Charles Hickman. All aye – motion carried.

B. Specific

1. Personnel

a. Elected Office, Appointed Boards & Contracted Personnel

1. Resignations/Appointments

a. Appointment of P. Diane Headlee, Temporary Township Secretary-Treasurer

The Chairman asked the Board to consider a motion to name P. Diane Headlee as the temporary Township Secretary/Treasurer, effective on Tuesday, March 4, 2025, at an hourly rate of \$20.00 per each hour worked. The motion was made by Troy Smith and seconded by Charles Hickman. All aye – motion carried.

b. Zoning Hearing Board Appointment – William R. Minor

The Chairman asked the Board to consider a motion to appoint William R. Minor to fill the unexpired term on the Washington Township Zoning Hearing Board, previously held by Bonnie Romanosky, with the term ending on December 31, 2026. The motion was made by Charles Hickman and seconded by Walter Stout. All aye – motion carried.

2. Business Operations

a. Approval of Treasurer’s Report for period ending February 28, 2025

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	<u>General</u>	<u>Liquid Fuels</u>	<u>Machinery</u>	<u>Fire Fund</u>
Beginning Balance	\$ 208,299.10	\$38,966.44	\$ 48,799.30	\$ 997.76
Revenues	23,660.37	11.49	14.65	30
Expenditures	<u>-42,070.31</u>	<u>-5,941.35</u>	<u>-1,360.00</u>	<u>-50.00</u>
Ending Balance	\$ 189,889.16	\$ 33,036.58	\$ 47,453.95	\$ 948.06

Impact Fee

Beginning Cash Balance	\$ 366,574.71
Redemption of CD	1,000,200.00
Revenues – Acct. Interest	781.46
Other-CD	25,553.97
Expenditures	-5,595.00
Purchase of CD	<u>1,000,000.00</u>
Available Cash Balance	\$ 387,515.14
Investments Held	<u>2,000,000.00</u>
 Total Account Balance	 \$ 2,387,515.14

The Chairman asked the Board to consider a motion to approve the Treasurer’s report for the period ending February 28, 2025 and direct that it be filed for audit. The motion was made by Charles Hickman and seconded by Troy Smith. All aye – motion carried.

b. Bills & Transfers for Approval for All Funds – February, 2025

The Chairman asked the Board to consider a motion to approve the payment of the monthly bills, payroll and intra-fund transfers, as listed on the attached, from the following accounts:

General Fund	\$ 36,848.47
Liquid Fuels Fund	7,691.12
Machinery Fund	100.00
Fire Fund	50.00
Impact Fund	<u>4,947.00</u>
 Total Bills & Transfers for Approval	 \$ 49,636.59

The motion was made by Charles Hickman, seconded by Walter Stout. All aye – motion carried.

3. Township Supervisors

a. Ordinances, Resolutions

1. Consideration to Adopt Resolution #2 of 2025 – Township Auditor Compensation

The Chairman asked the Board to consider a motion to adopt the following resolution (#2-2025):

WHEREAS, the General Assembly of the Commonwealth of Pennsylvania has enacted Act 10 of 2024, setting forth certain guidelines and limitations for the compensation of auditors of townships of the second class, and;

WHEREAS the General Assembly by Act 10 authorizes the board of Supervisors, by resolution, to determine the compensation of auditors subject to the limitations set forth in the Act,

NOW, THEREFORE, BE IT RESOLVED that each Auditor of the Township of Washington, Greene County, entering office after the effective date of this resolution shall receive compensation for each hour necessarily employed in the duties as a Township Auditor as outlined in Section 901 of the Second-Class Township Code in the amount of \$18.00 per hour.

The motion was made by Charles Hickman and seconded by Walter Stout. All aye – motion carried.

2. Consideration to Adopt Ordinance #2 of 2025, Guidelines and limitations for Supervisor Compensation

The Chairman asked the Board to consider a motion to approve the following Ordinance (#2 of 2025):

AN ORDINANCE OF WASHINGTON TOWNSHIP, Greene County, Commonwealth of Pennsylvania, setting forth certain guidelines and limitations for the compensation of Washington Township Supervisors, including that:

Each Supervisor of Washington Township elected or appointed to office on or after the effective date of this Ordinance shall receive compensation for attending duly advertised general and/or special meetings or hearings of the Board of Supervisors or other meetings authorized by the Board of Supervisors at a rate of \$209.17 per month, not to exceed \$2,510.00 per annum.

(The full text of the Ordinance is available in the Township office).

The motion was made by Charles Hickman and seconded by Walter Stout. All aye – motion carried.

b. Agreements

1. Heavy Hauling Agreements – Columbia Gas Transmission, LLC

The Chairman asked the Board to consider a motion to approve the one-year renewals of the following Heavy Hauling Agreements, dated April 1, 2025 with Columbia Gas Transmission, LLC for the following township roads: Craynes Run Road (T-551), East Dividing Ridge Road (T-657), Good Hill Road (T-557), and Wilman Hill Road (T-552) for a fee of \$300.00 per roadway, pursuant to the approved Schedule of Fees. The motion was made by Charles Hickman and seconded by Troy Smith. All aye – motion carried.

2. Heavy Hauling Agreements – EQT Production Co.

The Chairman asked the Board to consider a motion to approve a one-year renewal of Heavy Hauling Agreements, with EQT Production Co. for Byard Road (T-514), Pettit Road (T-409) and Breakneck Road (T-404), with an effective date of March 1, 2025 to February 28, 2026, for a fee of \$300.00 per roadway, pursuant to the approved Schedule of Fees. The motion was made by Charles Hickman and seconded by Troy Smith. All aye – motion carried.

IV. New Business: There was no new business brought forth.

V. Information & Announcements

1. Upcoming Meetings

- Supervisor’s Regular Meeting, Tuesday, April 8, 2025 at 6:30 pm
- Planning Board, Thursday, April 3, 2025, at 7:30 p.m.
- Zoning Hearing Board and Park Board meets as needed.
- Township Annual Spring Clean-up Day is scheduled for Saturday, April 26, 2025.

VI. Public Comment/Questions: There were no further questions or comments.

VII. Adjournment

The meeting was adjourned at 6:55 p.m. on a motion by Charles Hickman, seconded by Troy Smith, with all voting ‘aye’.

s/Walter S. Stout _____ Chairman

s/P. Diane Headlee _____ Secretary/Treasurer