

SALARY BOARD MINUTES

July 30, 2026

(Live-streamed and archived)

ATTENDANCE- Ami Cree Controller, Jeannie High Treasurer, Tammy Brookover Register & Recorder, Gene Grimm Solicitor & Garrett Neese Reporter

MINUTES – Approve minutes from June 18, 2026.

Motion to accept by Commissioner McClure and seconded by Controller Ami Cree
(Vote – All in Favor)

COMMISSIONERS UNIT

- 1) Administer the retirement of Jeffrey Marshall as Chief Clerk/ County Administrator, Commissioners Unit, effective July 18th, 2026. Pay all applicable leave balances, including sick time at \$50/day and a \$6000 severance.

Motion to accept by Commissioner McClure and seconded by
Commissioner Blair Zimmerman (Vote – All in Favor)

- 2) Administer the promotion of Jeremy Kelly as Chief Clerk, Commissioners Unit @ \$93,322.74/Year effective July 19th, 2026

Motion to accept by Commissioner McClure and seconded by Controller Ami Cree (Vote – All in Favor)

CONTROLLER/HUMAN RESOURCES

- 1) Administer adjusting all employee pay rates to two decimal places using a rounding function. The initial pay rate adjustment will involve rounding up based on the third decimal place. Subsequently, all future pay changes will be rounded either up or down as appropriate to maintain consistency.

Motion to accept by Commissioner McClure and seconded by
Commissioner Blair Zimmerman (Vote – All in Favor)

- 2) Administer the resignation of Laura Brownlee as HR/PR Specialist, Human Resources / Controller Office, effective June 26th, 2026

Motion to accept by Commissioner McClure and seconded by Controller Ami Cree (Vote – All in Favor)

- 3) Administer the hiring of Janice Carroll as HR/PR Specialist, Human Resources / Controller Office @ \$40,000/Year effective June 22, 2026

Motion to accept by Commissioner McClure and seconded by
Commissioner Blair Zimmerman (Vote – All in Favor)

- 4) Remove from payroll Malorie Ridout as Casual HR/PR Specialist, Human Resources/ Controller Office effective July 1st, 2026
Motion to accept by Commissioner McClure and seconded by Controller Ami Cree (Vote – All in Favor)

HUMAN RESOURCES

- 1) Remove from payroll, Cara Montgomery as Casual HR Trainer, Human Resources, effective July 1st, 2026
Motion to accept by Commissioner McClure and seconded by Controller Ami Cree (Vote – All in Favor)

REGISTER & RECORDER

- 1) Administer the promotion of Amy Hammond as 2nd Deputy Register & Recorder, Register & Recorder (SEIU, Master Unit) @ \$14.17/Hour, effective June 3rd, 2026
Motion to accept by Commissioner McClure and seconded by Register & Recorder Tammy Brookover (Vote – All in Favor)

ECONOMIC DEVELOPMENT

- 1) Administer the hiring of Marissa Stanko as Chief County Planner, Economic Development @ \$ 45,500/Year, effective June 22, 2026
- 2) Motion to accept by Commissioner McClure and seconded by Controller Ami Cree (Vote – All in Favor)

CYS

- 1) Administer the hiring of Darcy Yorko as CYS Caseworker I, (UMWA, CYS) @ \$20.08/Hour, effective July 6th, 2026
Motion to accept by Commissioner McClure and seconded by Commissioner Blair Zimmerman (Vote – All in Favor)
- 2) Administer the hiring of Dawn Hargraves as Caseworker I, (UMWA, CYS) @ \$20.08/Hour effective July 27th, 2026
Motion to accept by Commissioner McClure and seconded by Controller Ami Cree (Vote – All in Favor)

HUMAN SERVICES

- 1) Administer the resignation of Amy Switalski as Housing Administrator, Human Services, effective July 15th, 2026

Motion to accept by Commissioner McClure and seconded by Commissioner Blair Zimmerman (Vote – All in Favor)

- 2) Administer the resignation of Jeana Miller as Caseworker I-IDD (UMWA, HS) effective June 26th, 2026

Motion to accept by Commissioner McClure and seconded by Controller Ami Cree (Vote – All in Favor)

TAX ASSESSMENT

- 1) Administer the reclassification of Charlotte Sabol as Data Collector II, Tax Assessment (SEIU, Master Unit) @ \$18.36/Hour effective May 14, 2026

Motion to accept by Commissioner McClure and seconded by Commissioner Blair Zimmerman (Vote – All in Favor)

JUDICIAL

- 1) Administer the 5% pay increase for Additional Duties & Increase of Daily Hours of Toni Murphy as Drug Treatment Court Case Coordinator, Judicial @ \$36.48/hour, effective April 20, 2026. Grant-funded position that will remain active for the duration of the available grant funding.

Motion to accept by Commissioner McClure and seconded by Controller Ami Cree (Vote – All in Favor)

- 2) Administer the 5% pay increase for Additional Duties & authorized OT of Jason Taylor as Drug Treatment Court Case Manager, Judicial @\$ 33.96/ Hour, effective April 20 2026. Grant-funded position that will remain active for the duration of the available grant funding.

Motion to accept by Commissioner McClure and seconded by Commissioner Blair Zimmerman (Vote – All in Favor)

JAIL

- 1) Administer the resignation of Haven Statler as Food Service Worker I, Jail (SEIU, Master Unit) effective June 24th, 2026

Motion to accept by Commissioner McClure and seconded by Controller Ami Cree (Vote – All in Favor)

- 2) Administer the termination of Ryan Mauro as Corrections Officer I, (SEIU, Jail) effective June 19th, 2026

Motion to accept by Commissioner McClure and seconded by
Commissioner Blair Zimmerman (Vote – All in Favor)

- 3) Administer the hiring of Robert Enim as Corrections Officer I, (SEIU, Jail) @ \$17.75/Hour effective July 6th, 2026

Motion to accept by Commissioner McClure and seconded by Controller
Ami Cree (Vote – All in Favor)

DISTRICT ATTORNEY

- 1) Administer the reclassification of Jessica Rychtarsky as Legal Secretary II, District Attorney's Office @ \$16.09/Hour effective May 6th, 2026

Motion to accept by Commissioner McClure and seconded by
Commissioner Blair Zimmerman (Vote – All in Favor)

TRANSPORTATION

- 1) Administer the resignation of Greg Helphenstine as Casual Van Driver, Transportation effective July 3rd, 2026

Motion to accept by Commissioner McClure and seconded by Controller
Ami Cree (Vote – All in Favor)

SEASONAL EMPLOYEES

- 1) Administer the hiring of the attached list of seasonal employees, Day Camp (Job titles, pay rates, and effective dates outlined on the attached list)

Motion to accept by Commissioner McClure and seconded by
Commissioner Blair Zimmerman (Vote – All in Favor)

- 2) Administer the reclassification of Mikayla Andrews and Haylie Barner as Day Camp Supervisors, Day Camp @ \$14.00/Hour, effective June 24th, 2026

Motion to accept by Commissioner McClure and seconded by Controller
Ami Cree (Vote – All in Favor)

PARKS AND RECREATION

- 1) Administer the hiring of the attached list of seasonal employees, Parks & Recreation (Job titles, pay rates, and effective dates outlined on the attached list)

Motion to accept by Commissioner McClure and seconded by
Commissioner Blair Zimmerman (Vote – All in Favor)

- 2) Administer the resignation of the attached list of seasonal employees, Parks & Recreation (Job titles, pay rates, and effective dates outlined on the attached list)

Motion to accept by Commissioner McClure and seconded by Controller
Ami Cree (Vote – All in Favor)

- 3) Administer the transfer of Ryan Litwinovich as Guest Relations, Parks & Recreation @ \$10.00/Hour, effective June 26, 2026

Motion to accept by Commissioner McClure and seconded by
Commissioner Blair Zimmerman (Vote – All in Favor)

- 4) Administer the added dual role of Gracelyn Knisley as Concessions @ \$9.00/Hour & Guest Relations @ \$10.00/Hour, Parks & Recreation, effective June 25th, 2026

Motion to accept by Commissioner McClure and seconded by Controller
Ami Cree (Vote – All in Favor)

- 5) Administer the hiring of Dominic Kuis as Ticket Clerk, Parks & Recreation, @ \$9/Hour effective June 22nd, 2026

Motion to accept by Commissioner McClure and seconded by
Commissioner Blair Zimmerman (Vote – All in Favor)

- 6) Administer the transfer of Dayton Reynolds to Head Guard, Parks & Recreation, @\$14/Hour effective May 20th, 2026

Motion to accept by Commissioner McClure and seconded by Controller
Ami Cree (Vote – All in Favor)

PUBLIC COMMENT- None

ADJOURNMENT- Motion to accept by Commissioner McClure and seconded by
Controller Ami Cree (Vote – All in Favor)